

01040
16 JUL 1976

MEMORANDUM FOR: Chief, Management and Assessment
Staff, DDA

FROM : Robert W. Gambino
Director of Security

SUBJECT : Transition Quarter and FY 1977
Objectives for the DDA MBO Program

REFERENCE : Memo from ADDA dtd 25 Mar 76, subject:
Call for Transition Quarter and FY 1977
Objectives for the DDA MBO Program
(DDA 76-1352)

1. As requested in reference, forwarded as Attachment A is a list of Office of Security proposed DDA level Objectives. Attachment B, submitted for your information, is a list of proposed Office of Security level Objectives for the Fiscal Year 1977 MBO Program. It should be noted that those Objectives indicated as "Joint" have been preliminarily coordinated with the other DDA Offices involved. Attachment C is also submitted for your information. It is the draft Action Plans for all but two of the FY 77 Objectives.

2. The Action Plans for the DDA level Objective for identifying and purging illegal, improper and unnecessary material from Office of Security holdings will be forwarded prior to the DDA-D/Sec 8 September Conference on Fiscal Year 1977 Objectives. Our decision on a schedule for this Program is held in abeyance contingent upon receipt of recommendations from the Inspector General relative to his Office's recent inspection of the Office of Security.

3. The Action Plans and the exact number of re-investigations to be completed in the Office of Security level Objectives will be forwarded to your

CS 6 3197

office by 6 August. The decisions relative to the proposed production goals and time schedules will evolve from our projection of resources available upon a monthly basis as well as how these resources must be directed to meet any special programs, e.g., "summer only" employee case processing. We are presently in the process of establishing the figures for this program.

[Redacted Signature]

STAT

Robert W. Gambino

Atts

Distribution:

Orig & 1 - Adse
1 - D/Sec
→ 1 - OS See Reg.
2 - PPG

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OS/PPG/[Redacted] m1 15 Jul 76

TAB

DDA OBJECTIVE STATEMENTS

1. Continue five-year program to replace and update existing technical surveillance countermeasures equipment.
2. Devise by 30 November 1976 systems and procedures to develop and establish a series of positive indicators against which the significant program missions (functions) can be judged.
3. By May 1980 extend the Security Access Control System (SACS) to selected Agency remote buildings in the Washington, D. C. area. (Joint with ODP, OC, OL)
4. By 30 September 1977 restructure the overseas security program to incorporate personnel, residential and facility protection.
5. By 30 June 1977 complete a safety indoctrination program for all Agency employees in the Headquarters area.
6. By 30 October 1977 in conjunction with ODP, remove deficiencies from the Security Automated Name Check Activity (SANCA) system and provide system with needed enhancements. (Joint with ODP)
7. In conjunction with ODP, by January 1978, and upon determination of its feasibility, perform a risk analysis of all Agency computer operations. (Joint with ODP)
8. By January 1977, in conjunction with Office of Personnel, implement a program whereby "summer only" applicant cases for 1977 can be designated for early security processing. (Joint with OP)
9. By 30 September 1978 identify and purge all illegal, improper and unnecessary material from Office of Security record holdings.

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OBJECTIVE STATEMENT:

(1)
Devise by 30 November 1976 systems and procedures to develop and establish a series of positive indicators against which the significant program missions (functions) can be judged.

STAT

00823R000400040029-9
LEVEL: DDA

ESTIMATE OF RESOURCES

\$ 28,000

1 MY

ACTION OFFICER: DD/P&M

STATUS

+

三

1

JUL-AUG

SEP-OCT

NOV-DEC

JAN-FEB

MAR-APR

MAY-JUN

1

E

1

10

100

MILESTONES

COMPLETION DATES

[illegible]

- (1) 24 May 1976: As a result of discussions at the 2-4 April Office Head Conference and the 4 May DDA Planning Team Symposium (at which the-ADD/A permitted the DDA components to extend the time limit for this objective) the Office of Security has developed a new planning sequence with a 30 November completion date.

OFFICE OF SECURITY ACTION PLAN		OBJECTIVE NUMBER: OS-A-10-77	LEVEL: DDA	STATUS	+	=	/
OBJECTIVE STATEMENT: IN CONJUNCTION WITH ODP, BY JANUARY 1978, AND UPON DETERMINATION OF ITS FEASIBILITY, PERFORM A RISK ANALYSIS OF ALL AGENCY COMPUTER OPERATIONS.			ESTIMATE OF RESOURCES	OCT-NOV			
				DEC-JAN			
				FEB-MAR			
				APR-MAY			
				JUN-JUL			
STAT			ACTION OFFICER: DD/P&M	AUG-SEP			

MILESTONES

COMPLETION DATES

	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP
1. DETERMINE THE FEASIBILITY OF PERFORMING A RISK ANALYSIS OF AGENCY COMPUTER OPERATIONS.				77 □								
2. DETERMINE RESOURCE REQUIREMENTS FOR RISK ANALYSIS.					77 □							
3. ESTABLISH AND TRAIN TEAMS THAT WILL BE ENGAGED IN THE ANALYSIS.								77 □				
4. INITIATE ANALYSIS.									77 □			
5. COMPLETE ANALYSIS, PUBLISH RESULTS WITH RECOMMENDATIONS FOR ACTION.			78 □									

* ESTIMATE OF RESOURCES ONLY PERTAINS TO OFFICE OF SECURITY

OFFICE OF SECURITY ACTION PLAN OBJECTIVE NUMBER: OS-A-11-77

LEVEL: DDA

STATUS

+ = L

OBJECTIVE STATEMENT:

BY 30 OCTOBER 1977, IN CONJUNCTION WITH ODP, REMOVE DEFICIENCIES FROM THE SECURITY AUTOMATED NAME CHECK ACTIVITY (SANCA) SYSTEM AND PROVIDE SYSTEM WITH NEEDED ENHANCEMENTS.

ESTIMATE OF RESOURCES

OCT-NOV

DEC-JAN

FEB-MAR

APR-MAY

JUN-JUL

AUG-SEP

\$ 9,350

GS-14, 2 MOS. MY

GS-11, 4 MOS. *

ACTION OFFICER: DD/P&M

STAT

MILESTONES

COMPLETION DATES

	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP
1. DESIGNATE ODP AND OS PERSONNEL WHO WILL PERFORM THE WORK ON SANCA II.	76 0											
2. DEVELOPMENT OF SANCA II PROPOSAL.				77 0								
3. ENDORSEMENT OF SANCA II PROPOSAL BY DIRECTORS OF SECURITY AND OFFICE OF DATA PROCESSING.				77 0								
4. COMPLETE DEVELOPMENT OF DATA ITEM DEFINITIONS, PROGRAM LOGIC AND DESIGN SPECIFICATIONS.							77 0					
5. OBTAIN ENDORSEMENT OF SANCA II DESIGN SPECIFICATIONS BY DIRECTORS OF SECURITY AND ODP.							77 0					
6. PROGRAMMING AND PREPARATION OF ODP AND OS DOCUMENTATION.										77 0		
7. PROGRAM TESTING.											77 0	
8. SYSTEM TESTING.											77 0	
9. SYSTEM IMPLEMENTATION.												

*ESTIMATES OF RESOURCES ONLY PERTAIN TO THE OFFICE OF SECURITY.

OFFICE OF SECURITY ACTION PLAN		OBJECTIVE NUMBER: OS-A-12-77	LEVEL: DDA	STATUS	+	=	✓
SUBJECTIVE STATEMENT: BY 30 JUNE 1977, COMPLETE A SAFETY INDOCTRINATION PROGRAM FOR ALL AGENCY EMPLOYEES IN THE HEADQUARTERS AREA.			ESTIMATE OF RESOURCES	OCT-NOV			
			\$ 9,000	DEC-JAN			
			GS-13, 3 MOS. MY	FEB-MAR			
			ACTION OFFICER: DD/PTOS	APR-MAY			
				JUN-JUL			
			STAT	AUG-SEP			

[illegible]

OFFICE OF SECURITY ACTION PLAN	OBJECTIVE NUMBER: OS-A-13-77	LEVEL: DDA	STATUS	+	=	L
OBJECTIVE STATEMENT: By May 1980, extend the Security Access Control System (SACS) to selective Agency remote buildings in the Washington, D. C. area.		ESTIMATE OF RESOURCES	OCT-NOV			
		\$ SEE 2ND SHEET MY	DEC-JAN			
			FEB-MAR			
			APR-MAY			
			ACTION OFFICER: DD/PTOS	JUN-JUL		
STAT			AUG-SEP			

MILESTONES	COMPLETION DATES											
	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP
1. COMPLETE HEADQUARTERS SYSTEM PERFORMANCE EVALUATION.		76 □										
2. COMPLETE REMOTE BUILDING PRELIMINARY SITE SURVEYS.				77 □								
3. DEFINE SYSTEM.					77 □							
4. ISSUE RFP (REQUEST FOR PROPOSAL) FOR SACS REMOTE BUILDING STUDY CONTRACT.					77 □							
5. PROPOSAL EVALUATED, NEGOTIATED AND STUDY CONTRACT AWARDED.							77 □					
6. STUDY CONTRACT REPORT RECEIVED.											77 □	
7. STUDY CONTRACT REPORT EVALUATED; RFP FOR DEVELOPMENT OF PROTOTYPE REMOTE SACS SYSTEM ISSUED.												77 □
8. PROPOSAL EVALUATED, NEGOTIATED; 2-STEP CONTRACT AWARDED.				77 □								
9. PROTOTYPE SYSTEM DELIVERED AND INSTALLED.												

MILESTONES	COMPLETION DATES											
	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP
10. EVALUATION OF PROTOTYPE INSTALLATION COMPLETED; 2ND STEP PRODUCTION/INSTALLATION REQUIREMENTS AUTHORIZED.			78 □									
11. INSTALLATION OF 1ST REMOTE BUILDING COMPLETED.									79 □			
12. INSTALLATION OF 2ND REMOTE BUILDING COMPLETED.										79 □		
13. INSTALLATION OF LAST REMOTE BUILDING COMPLETED.								80 □				

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* ESTIMATE OF RESOURCES ONLY PERTAINS TO OFFICE OF SECURITY

A MAJOR COST TRADE-OFF COULD OCCUR IF IT CAN BE DETERMINED THROUGH THE STUDY CONTRACT THAT A MORE INTELLIGENT ACCESS CONTROL DEVICE CAN BE DEVELOPED FOR USE IN REMOTE BUILDINGS WITHOUT THE NEED FOR 24-HOUR PER DAY ENCRYPTED COMMUNICATION LINKS TO HEADQUARTERS.

OFFICE OF SECURITY ACTION PLAN		OBJECTIVE NUMBER: OS-A-14-77		LEVEL: DDA		STATUS		+	=	✓
OBJECTIVE STATEMENT: BY JANUARY 1977, IN CONJUNCTION WITH OFFICE OF PERSONNEL, IMPLEMENT A PROGRAM WHEREBY SUMMER ONLY APPLICANT CASES FOR 1977 CAN BE DESIGNATED FOR EARLY SECURITY PROCESSING				ESTIMATE OF RESOURCES		OCT-NOV				
						DEC-JAN				
				\$ 2700		FEB-MAR				
				GS-14, 1 MONTH MY		APR-MAY				
				ACTION OFFICER: DD/PSI		JUN-JUL				
				STAT		AUG-SEP				

MILESTONES

COMPLETION DATES

OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP
-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----

1. EVALUATE THE SECURITY REQUIREMENTS NOW NECESSARY FOR PROCESSING "RETURNEE" SUMMER EMPLOYEES.
2. IN CONJUNCTION WITH OP, DEVELOP A PROCEDURE THAT WILL PERMIT THE EARLIEST POSSIBLE IDENTIFICATION OF 1977 SUMMER ONLY APPLICANTS.
3. INITIATE SECURITY PROCESSING ON SUMMER ONLY EMPLOYEES.

FY 1977 DCI OBJECTIVE STATEMENT

By 30 September 1977 restructure the overseas security program to incorporate personnel, residential and facility protection. OS-D 08-77

OFFICE OF SECURITY ACTION PLAN		OBJECTIVE NUMBER: OS-D-08-77	LEVEL: DDA	STATUS	+	=	/
OBJECTIVE STATEMENT: BY 30 SEPTEMBER 1977 RESTRUCTURE THE OVERSEAS SECURITY PROGRAM. TO INCORPORATE PERSONNEL, RESIDENTIAL AND FACILITY PROTECTION.			ESTIMATE OF RESOURCES	OCT-NOV			
				DEC-JAN			
			\$9,500	FEB-MAR			
			GS-15, 3mos.	APR-MAY			
			MY	JUN-JUL			
			ACTION OFFICER DD/PTOS	AUG-SEP			
STAT							

MILESTONES

COMPLETION DATES

	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP
1. IDENTIFY THE CHANGES TO BE EFFECTED IN THE PRESENT OVERSEAS SECURITY PROGRAM.	76 0											
2. REVISE THE SECURITY SURVEY FORMAT TO REFLECT THE CHANGES NECESSARY.			76 0									
3. INITIATE A PILOT RUNNING OF THE NEW INTEGRATED OVERSEAS SECURITY PROGRAM.				77 0								
4. CRITIQUE THE PILOT RUNNINGS OF THE NEW PROGRAM AND REVISE AS NECESSARY.									77 0			
5. INSTITUTE THE REVISED AND INTEGRATED OVERSEAS SECURITY PROGRAM ON A REGULAR AND WORLD-WIDE BASIS.												77 0

TAB

OS LEVEL OBJECTIVES

1. By September 1977 review the employment status of each Permanent Confidential Informant (PCI) to ensure no conflict exists relative to his employment and use by the Agency.
2. By September 1977 devise and implement on a pilot basis a plan to improve qualitatively the security processing of alien marriage cases.
3. By June 1977 assess feasibility of establishing a computerized data base on all non-NFIB agencies and contractors that store collateral material and on all facilities that store and have been surveyed for storage of sensitive compartmented information.
4. By 30 September 1977 conduct a thorough review of the Agency's Communications Intelligence Security and Control Systems and present conclusion and recommendations in the form of a revised version of Headquarters Regulation
5. In conjunction with ODP, by August 1977 assess feasibility of combining ADP technology with OS counterintelligence investigations and analysis. (Joint with ODP)
6. During FY 1977 increase production in the staff reinvestigation program including RIP polygraphs.

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OFFICE OF SECURITY ACTION PLAN	OBJECTIVE NUMBER:	LEVEL: OS	STATUS	+	=	L
OBJECTIVE STATEMENT: IN CONJUNCTION WITH ODP, BY AUGUST 1977, ASSESS FEASIBILITY OF COMBINING ADP TECHNOLOGY WITH OS COUNTERINTELLIGENCE INVESTIGATIONS AND ANALYSIS.		ESTIMATE OF RESOURCES	OCT-NOV			
		\$ 16,500	DEC-JAN			
			FEB-MAR			
		GS-14, 6 mos.* MY	APR-MAY			
		ACTION OFFICER DD/PSI	JUN-JUL			
		STAT	AUG-SEP			

MILESTONES

COMPLETION DATES

	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP
1. ESTABLISH REQUIREMENTS.						?? □						
2. DETERMINE SIZE OF SYSTEM REQUIRED.								?? □				
3. ESTABLISH RESOURCES REQUIREMENTS, COST.									?? □			
4. PRESENT REPORT TO DDA WITH RECOMMENDATIONS AND CONCLUSIONS.										?? □		

*ESTIMATE OF RESOURCES PERTAINS ONLY TO THE OFFICE OF SECURITY. IT IS ALSO
ESTIMATED THAT THE STUDY WOULD REQUIRE 6 MONTHS OF A GS-14 ODP OFFICER.

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OFFICE OF SECURITY ACTION PLAN		OBJECTIVE NUMBER:		LEVEL: OS		STATUS		+	=	✓						
OBJECTIVE STATEMENT: By 30 SEPTEMBER 1977, CONDUCT A THOROUGH REVIEW OF THE AGENCY'S COMMUNICATIONS INTELLIGENCE SECURITY AND CONTROL SYSTEMS AND PRESENT CONCLUSION AND RECOMMENDATIONS IN THE FORM OF A REVISED VERSION OF HEADQUARTERS REGULATION 				ESTIMATE OF RESOURCES		OCT-NOV										
				\$ 33,000		DEC-JAN										
				GS-14, 1 MY		FEB-MAR										
				ACTION OFFICER: DD/P&M		APR-MAY										
				STAT		JUN-JUL										
				STAT		AUG-SEP										
MILESTONES				COMPLETION DATES												
				OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	
1. DEVISE OUTLINE SHOWING PROBLEM AREAS INVOLVING ORGANIZATIONS AND TIME SCHEDULE AND PRESENT TO D/SEC, DDI, DDO (DivD), DDS&T.					76 □											
2. PRESENT INTERIM REPORT WITH REVISED SCHEDULE.							77 □									
3. COMPLETE REVIEW.								77 □								
4. PRODUCE FIRST DRAFT OF REVISED REGULATION FOR DDA COORDINATION.										77 □						
5. PUBLISH REVISED REGULATION OF FOR AGENCY COORDINATION				STAT								77 □				
6. PRODUCE FINAL DRAFT OF REVISED REGULATION INCORPORATING RECOMMENDATIONS OF DDI, DDO (DivD), DDS&T															77 □	

TAB

OFFICE OF SECURITY ACTION PLAN OBJECTIVE NUMBER: OS-D-08-77 LEVEL: DDA STATUS + = 2

OBJECTIVE STATEMENT:

BY 30 SEPTEMBER 1977 RESTRUCTURE THE OVERSEAS SECURITY PROGRAM.
TO INCORPORATE PERSONNEL, RESIDENTIAL AND FACILITY PROTECTION.

ESTIMATE OF RESOURCES

\$9,500

GS-15, 3mos. MY

ACTION OFFICER DD/PTOS

STAT

OCT-NOV

DEC-JAN

FEB-MAR

APR-MAY

JUN-JUL

AUG-SEP

MILESTONES

COMPLETION DATES

	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP
1. IDENTIFY THE CHANGES TO BE EFFECTED IN THE PRESENT OVERSEAS SECURITY PROGRAM.	76 0											
2. REVISE THE SECURITY SURVEY FORMAT TO REFLECT THE CHANGES NECESSARY.			76 0									
3. INITIATE A PILOT RUNNING OF THE NEW INTEGRATED OVERSEAS SECURITY PROGRAM.				77 0								
4. CRITIQUE THE PILOT RUNNINGS OF THE NEW PROGRAM AND REVISE AS NECESSARY.									77 0			
5. INSTITUTE THE REVISED AND INTEGRATED OVERSEAS SECURITY PROGRAM ON A REGULAR AND WORLD-WIDE BASIS.												77 0

STAT

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OBJECTIVE STATEMENT:

(1)
Devise by 30 November 1976 systems and procedures to develop and establish a series of positive indicators against which the significant program missions (functions) can be judged.

STAT

3B00828R000400040029
LEVEL: DDA

ESTIMATE OF RESOURCES

\$ 28,000

I

MY

ACTION OFFICER:

DD/P&M

STATUS

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1.

Abstract

JUL-AUG

SEP-OCT

NOV-DEC

JAN-FEB

MAR-APR

MAY-JUN

MILESTONES

COMPLETION DATES

JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE
------	-----	------	-----	-----	-----	-----	-----	-----	-----	-----	------

1. Restructure Program Submissions Packages to make them Product Oriented.

2. Identify possible mission performance indicators for each package.

3. Define what data collection requirements will have to be met to effectively use the performance indicators.

4. Identify the meaningful indicators that will be used by evaluating milestone #2 in reference to #3.

5. Submit report to DDA

- (1) 24 May 1976: As a result of discussions at the 2-4 April Office Head Conference and the 4 May DDA Planning Team Symposium (at which the-ADD/A permitted the DDA components to extend the time limit for this objective) the Office of Security has developed a new planning sequence with a 30 November completion date.

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OFFICE OF SECURITY ACTION PLAN OBJECTIVE NUMBER: GS-A-10-77 LEVEL: DDA STATUS + = /

OBJECTIVE STATEMENT:

IN CONJUNCTION WITH ODP, BY JANUARY 1978, AND UPON DETERMINATION OF ITS FEASIBILITY, PERFORM A RISK ANALYSIS OF ALL AGENCY COMPUTER OPERATIONS.

ESTIMATE OF RESOURCES

\$ 16,500 *

GS-14, 6 MONTHS MY

ACTION OFFICER: DD/P&M

STAT

OCT-NOV

DEC-JAN

FEB-MAR

APR-MAY

JUN-JUL

AUG-SEP

MILESTONES

COMPLETION DATES

	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP
1. DETERMINE THE FEASIBILITY OF PERFORMING A RISK ANALYSIS OF AGENCY COMPUTER OPERATIONS.				77 □								
2. DETERMINE RESOURCE REQUIREMENTS FOR RISK ANALYSIS.					77 □							
3. ESTABLISH AND TRAIN TEAMS THAT WILL BE ENGAGED IN THE ANALYSIS.								77 □				
4. INITIATE ANALYSIS.									77 □			
5. COMPLETE ANALYSIS, PUBLISH RESULTS WITH RECOMMENDATIONS FOR ACTION.			78 □									

* ESTIMATE OF RESOURCES ONLY PERTAINS TO OFFICE OF SECURITY

OFFICE OF SECURITY ACTION PLAN OBJECTIVE NUMBER: OS-A-11-77

LEVEL: DDA	STATUS	+	=	/
ESTIMATE OF RESOURCES	OCT-NOV			
	DEC-JAN			
	FEB-MAR			
	APR-MAY			
	JUN-JUL			
AUG-SEP				

OBJECTIVE STATEMENT:
 BY 30 OCTOBER 1977, IN CONJUNCTION WITH ODP, REMOVE DEFICIENCIES FROM THE SECURITY AUTOMATED NAME CHECK ACTIVITY (SANCA) SYSTEM AND PROVIDE SYSTEM WITH NEEDED ENHANCEMENTS.

\$ 9,350
 GS-14, 2 MOS. MY
 GS-11, 4 MOS. *

ACTION OFFICER: DD/P&M

STAT

MILESTONES

COMPLETION DATES

	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP
1. DESIGNATE ODP AND OS PERSONNEL WHO WILL PERFORM THE WORK ON SANCA II.	76 0											
2. DEVELOPMENT OF SANCA II PROPOSAL.				77 0								
3. ENDORSEMENT OF SANCA II PROPOSAL BY DIRECTORS OF SECURITY AND OFFICE OF DATA PROCESSING.				77 0								
4. COMPLETE DEVELOPMENT OF DATA ITEM DEFINITIONS, PROGRAM LOGIC AND DESIGN SPECIFICATIONS.							77 0					
5. OBTAIN ENDORSEMENT OF SANCA II DESIGN SPECIFICATIONS BY DIRECTORS OF SECURITY AND ODP.							77 0					
6. PROGRAMMING AND PREPARATION OF ODP AND OS DOCUMENTATION.										77 0		
7. PROGRAM TESTING.											77 0	
8. SYSTEM TESTING.											77 0	
9. SYSTEM IMPLEMENTATION.												

*ESTIMATES OF RESOURCES ONLY PERTAIN TO THE OFFICE OF SECURITY.

OFFICE OF SECURITY ACTION PLAN	OBJECTIVE NUMBER: OS-A-12-77	LEVEL: DDA	STATUS	+	=	/
OBJECTIVE STATEMENT: BY 30 JUNE 1977, COMPLETE A SAFETY INDOCTRINATION PROGRAM FOR ALL AGENCY EMPLOYEES IN THE HEADQUARTERS AREA.		ESTIMATE OF RESOURCES	OCT-NOV			
		\$ 9,000	DEC-JAN			
		GS-13, 3 mos. MY	FEB-MAR			
			APR-MAY			
		ACTION OFFICER: DD/PTOS	JUN-JUL			
			AUG-SEP			
STAT						

MILESTONES	COMPLETION DATES											
	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP
COMPLETE RESEARCH AND PREPARE OUTLINE OF PROGRAM CONTENTS.			76 0									
COMPLETE PROGRAM FORMAT EMBODYING REQUIREMENTS OF LAW AND PERTINENT SAFETY SUGGESTIONS FOR EMPLOYEES.					77 0							
DEVISE AN ATTENDANCE SCHEDULE FOR ALL AGENCY EMPLOYEES IN HEADQUARTERS AREA.						77 0						
COMPLETE INDOCTRINATION OF ALL AGENCY EMPLOYEES IN HEADQUARTERS AREA.									77 0			

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OFFICE OF SECURITY ACTION PLAN	OBJECTIVE NUMBER: OS-A-13-77	LEVEL: DDA	STATUS	+	=	L
OBJECTIVE STATEMENT: By May 1980, extend the Security Access Control System (SACS) to selective Agency remote buildings in the Washington, D. C. area. STAT		ESTIMATE OF RESOURCES	OCT-NOV			
		\$ SEE 2ND SHEET _____ MY	DEC-JAN			
			FEB-MAR			
			APR-MAY			
			JUN-JUL			
			AUG-SEP			
		ACTION OFFICER: DD/PTOS				

MILESTONES

COMPLETION DATES

OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP
-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----

1. COMPLETE HEADQUARTERS SYSTEM PERFORMANCE EVALUATION.		76 □									
2. COMPLETE REMOTE BUILDING PRELIMINARY SITE SURVEYS.				77 □							
3. DEFINE SYSTEM.					77 □						
4. ISSUE RFP (REQUEST FOR PROPOSAL) FOR SACS REMOTE BUILDING STUDY CONTRACT.					77 □						
5. PROPOSAL EVALUATED, NEGOTIATED AND STUDY CONTRACT AWARDED.						77 □					
6. STUDY CONTRACT REPORT RECEIVED.									77 □		
7. STUDY CONTRACT REPORT EVALUATED; RFP FOR DEVELOPMENT OF PROTOTYPE REMOTE SACS SYSTEM ISSUED.										77 □	
8. PROPOSAL EVALUATED, NEGOTIATED; 2-STEP CONTRACT AWARDED.			77 □								
9. PROTOTYPE SYSTEM DELIVERED AND INSTALLED.											

OFFICE OF SECURITY ACTION PLAN					OBJECTIVE NUMBER: OS-A-13-77					LEVEL:					STATUS		+	=	/																																			
OBJECTIVE STATEMENT: <table style="width:100%; border-collapse: collapse;"> <tr> <td style="width:15%;"></td> <td style="width:15%; text-align: center;">#OS</td> <td style="width:15%; text-align: center;">#OL</td> <td style="width:15%; text-align: center;">#OC</td> <td style="width:15%; text-align: center;">#ODP</td> </tr> <tr> <td>\$100,000</td> <td>FY 1977</td> <td>1 1/4 MY</td> <td>1 1/4 MY</td> <td>2 2/3 MY</td> </tr> <tr> <td>\$250,000</td> <td>FY 1978</td> <td>1 1/4 MY</td> <td>1 1/4 MY</td> <td>1 1/12 MY</td> </tr> <tr> <td>\$500,000</td> <td>FY 1979</td> <td>1 1/4 MY</td> <td>1 1/4 MY</td> <td>1 1/12 MY</td> </tr> <tr> <td></td> <td>FY 1980</td> <td>1 1/4 MY</td> <td>1 1/4 MY</td> <td>1 1/12 MY</td> </tr> </table>																#OS	#OL	#OC	#ODP	\$100,000	FY 1977	1 1/4 MY	1 1/4 MY	2 2/3 MY	\$250,000	FY 1978	1 1/4 MY	1 1/4 MY	1 1/12 MY	\$500,000	FY 1979	1 1/4 MY	1 1/4 MY	1 1/12 MY		FY 1980	1 1/4 MY	1 1/4 MY	1 1/12 MY	ESTIMATE OF RESOURCES \$ _____ _____ MY					ACTION OFFICER: 					OCT-NOV				
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MILESTONES	COMPLETION DATES											
	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP
10. EVALUATION OF PROTOTYPE INSTALLATION COMPLETED; 2ND STEP PRODUCTION/INSTALLATION REQUIREMENTS AUTHORIZED.			78 □									
11. INSTALLATION OF 1ST REMOTE BUILDING COMPLETED.									79 □			
12. INSTALLATION OF 2ND REMOTE BUILDING COMPLETED.										79 □		
13. INSTALLATION OF LAST REMOTE BUILDING COMPLETED.								80 □				

* ESTIMATE OF RESOURCES ONLY PERTAINS TO OFFICE OF SECURITY

A MAJOR COST TRADE-OFF COULD OCCUR IF IT CAN BE DETERMINED THROUGH THE STUDY CONTRACT THAT A MORE INTELLIGENT ACCESS CONTROL DEVICE CAN BE DEVELOPED FOR USE IN REMOTE BUILDINGS WITHOUT THE NEED FOR 24-HOUR PER DAY ENCRYPTED COMMUNICATION LINKS TO HEADQUARTERS.

MILESTONES	COMPLETION DATES											
	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP
1. EVALUATE THE SECURITY REQUIREMENTS NOW NECESSARY FOR PROCESSING "RETURNEE" SUMMER EMPLOYEES.	76 □											
2. IN CONJUNCTION WITH OP, DEVELOP A PROCEDURE THAT WILL PERMIT THE EARLIEST POSSIBLE IDENTIFICATION OF 1977 SUMMER ONLY APPLICANTS.			76 □									
3. INITIATE SECURITY PROCESSING ON SUMMER ONLY EMPLOYEES.				77 □								

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